Smoke and Vape-free University Policy

Section 1 - Preamble

(1) Charles Darwin University ('the University', 'CDU') is committed to providing a healthy and safe environment for all members of our community.

(2) Smoking and vaping in any form is prohibited on CDU campuses.

Section 2 - Purpose

(3) This policy outlines the approach to smoking and vaping on University campuses and the support available for employees and students who wish to quit.

(4) This policy will also identify the off-campus areas that have been identified as approved areas to smoke or vape.

Section 3 - Scope

(5) This policy applies to all employees, students, contractors, and visitors to University campuses and University events.

Section 4 - Policy

(6) The University recognises that smoking or vaping, in any form, on University property is detrimental to the health and safety of students, employees, contractors and visitors.

(7) Smoking and/or vaping is prohibited at all times:

a. on CDU campuses, centres, and sites;
b. in CDU vehicles; and
c. during any approved CDU fieldwork activity where other persons may be exposed to second hand smoke or the vapour from electronic cigarettes and similar devices.

Off-campus smoking areas

(8) Smoke and vape-free boundaries for each campus are as follows:

a. Alice Springs;
b. Casuarina;
c. Danala | Education and Community Precinct;
d. Katherine Rural Campus; and
e. Palmerston.

(9) Smoking and vaping are prohibited at the following CDU centres:

a. Brisbane;
b. Katherine Town Centre;
c. Nhulunbuy;
d. Sydney;
e. Tennant Creek; and
f. Waterfront.

(10) Any individual or group who goes off-campus to smoke or vape must:

a. ensure that all waste relating to smoking or vaping, including ash, is disposed of thoughtfully and does not litter University property or the property of our neighbours; and
b. abide by any local protocols regarding smoking and vaping.

Exemption

(11) Residents of on-campus accommodation may smoke or vape within their residential precinct. Residents must not smoke or vape:

a. in buildings, rooms, or undercover areas;
b. on balconies or stairwells; or
c. within two metres of doorways, windows, or air conditioners.

Full instructions are provided in Resident Handbooks.

(12) Non-residents of on-campus accommodation are not permitted to smoke in residential precincts.

Support

(13) The University values healthy lifestyle choices and encourages everyone to take action to protect their health.

(14) Smokers seeking advice on how to quit should contact Quitline on 137 848 and visit the Quit website.

(15) Employees seeking support can access the Employee Assistance Program.

(16) Students seeking support can access counselling through Student Wellbeing and Support.

Compliance

(17) All members of the CDU community are encouraged to educate others and raise awareness of the requirements of this policy.

(18) If any group or individual does not comply with this policy after being reminded of its requirements, they may be reported to Health, Safety and Environment or campus Security for further action.

(19) An employee or student's failure to comply with this policy may result in additional action in accordance with the Code of Conduct - Employees and Code of Conduct - Students, as applicable.

Section 5 - Non-Compliance

(20) Non-compliance with governance documents is considered a breach of the Code of Conduct - Employees or the Code of Conduct - Students, as applicable, and is treated seriously by the University. Reports of concerns about non-

compliance will be managed in accordance with the applicable disciplinary procedures outlined in the Charles Darwin University and Union Enterprise Agreement 2025 and the Code of Conduct - Students.

(21) Complaints may be raised in accordance with the Complaints and Grievance Policy and Procedure - Employees and Complaints Policy - Students.

(22) All staff members have an individual responsibility to raise any suspicion, allegation or report of fraud or corruption in accordance with the Fraud and Corruption Control Policy and Whistleblower Reporting (Improper Conduct) Procedure.

Status and Details

Status	Current
Effective Date	9th September 2024
Review Date	31st December 2026
Approval Authority	Vice-President Governance and University Secretary
Approval Date	9th September 2024
Expiry Date	Not Applicable
Responsible Executive	Fiona Coulson Vice-Chancellor
Implementation Officer	Peta Preo Director People and Culture
Enquiries Contact	Peta Preo Director People and Culture

Glossary Terms and Definitions

"Smoking" - The inhalation and exhalation of the smoke of burning tobacco, herbs or drugs. Smoking includes the use of cigarettes and other tobacco related products or other devices used for similar purpose.

"Vaping" - The inhalation and exhalation of a vapourised liquid which usually contains nicotine.

"Electronic cigarettes" - Devices used for the inhalation of vapour and include e-cigarettes, e-cigars, vapour pens, and personal vaporisers.

"University" - Charles Darwin University, a body corporate established under section 4 of the Charles Darwin University Act 2003. The University is comprised of the various faculties, CDU TAFE, organisational units, and formal committees, including the governing University Council and Academic Board.

"Governance document" - means policy or procedure published in the Governance Document Library. Policies and procedures are collectively called ‘governance documents’ and are often referred to as ‘policy’ or ‘University policy’.