

# Course Transfer Procedures - Bachelor of Clinical Sciences

## Section 1 - Preamble

(1) Charles Darwin University (CDU) and Flinders University partner to deliver a medical degree in the Northern Territory. CDU offers a pathway to medicine through the Bachelor of Clinical Sciences (WCSCI1), with twelve (12) places per year for eligible students.

## Section 2 - Purpose

(2) This procedure details the transfer process should one of the 12 places in the Bachelor of Clinical Sciences (WCSCI1) become available.

## Section 3 - Scope

(3) This procedure applies to domestic students at CDU who are enrolled in, but have not yet completed, a Bachelor degree and hold year 12 qualifications.

## Section 4 - Procedure

(4) In order to ensure there are twelve (12) students ready to commence the Northern Territory Medical Program (NTMP) each year, currently enrolled CDU students are invited to transfer into the Bachelor of Clinical Sciences (WCSCI1) should a vacancy occur.

### Course Transfer Conditions

(5) Course transfers are only permitted prior to the commencement of Semester 1 and 2.

(6) Students may be invited to course transfer if they meet the following conditions:

- a. Currently enrolled (with an enrolled or inactive status only); and
- b. Australian Citizen or Permanent Resident; and
- c. Northern Territory residents who, at the time of commencement of the medical course (Year 3 of the WCSCI1/Year 1 BCLSMD), have:
  - i. resided with a permanent address in the Northern Territory, for a total of at least two (2) years out of the last six (6) years; or
  - ii. resided with a permanent address in the Northern Territory for a total of at least five (5) years since commencing primary school; and
- d. Successful completion of at least 40 credit points in their current course of study, and
  - i. a Grade point average (GPA) of 5.5 or greater in the Bachelor course they are currently enrolled in at CDU (see GPA information in the [Grading Policy](#)).

ii. an appropriate ATAR for students who have completed less than 80 credit points at CDU.

(7) If there is more than one candidate with the same GPA, the GPA will be scored on the relevant subjects used if the course transfer were to occur. If rankings are not able to separate students, interviews will take place.

(8) Eligible students wanting to transfer into the NTMP will need to demonstrate:

- a. that they can complete the prescribed units of study prior to commencing Year 3 of the Bachelor of Clinical Sciences (Year 1 Doctor of Medicine) in order to be able to take up the place; and
- b. unless the transfer occurs at the end of Year 2 of the Bachelor of Clinical Sciences, that they still have prescribed units of study to undertake in each semester prior to entering Year 3 of the WCSCI1 (Year 1 Doctor of Medicine).
- c. mapping of the study plan will be done with the WCSCI1 Faculty.

### **Progression to Doctor of Medicine in the NTMP**

(9) In order for students to progress to the Doctor of Medicine in the NTMP, they will be required to pass all units and gain a GPA of 5 (Credit) or above within the two (2) years of the Bachelor of Clinical Science

## **Section 5 - Non-Compliance**

(10) Non-compliance with Governance Documents is considered a breach of the [Code of Conduct - Staff](#) or the [Code of Conduct - Students](#), as applicable, and is treated seriously by the University. Reports of concerns about non-compliance will be managed in accordance with the applicable disciplinary procedures outlined in the [Charles Darwin University and Union Enterprise Agreement 2025](#) and the [Code of Conduct - Students](#).

(11) Complaints may be raised in accordance with the [Complaints and Grievance Policy and Procedure - Employees](#) and [Complaints Policy - Students](#).

(12) All staff members have an individual responsibility to raise any suspicion, allegation or report of fraud or corruption in accordance with the [Fraud and Corruption Control Policy](#) and [Whistleblower Reporting \(Improper Conduct\) Procedure](#).

## Status and Details

<b>Status</b>	Historic
<b>Effective Date</b>	4th February 2022
<b>Review Date</b>	2nd February 2025
<b>Approval Authority</b>	University Secretary
<b>Approval Date</b>	3rd February 2022
<b>Expiry Date</b>	14th August 2025
<b>Responsible Executive</b>	Louise King Provost
<b>Implementation Officer</b>	Georgina Sudijo Manager Future Students and Admissions
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## Glossary Terms and Definitions

**"Grade point average"** - The average of the grades a student has achieved, weighed by the credit points or hour value of the units.

**"Faculty"** - An organisational and academic unit in the University that delivers courses and conducts research.